

**South Dakota Council on Developmental Disabilities
Minutes of Meeting - January 29, 2004**

The SD Council on Developmental Disabilities met on Jan. 29, 2004 at the Holiday Inn Express in Ft. Pierre, SD.

Members Present

Travis Arneson	David Scott
Deborah Bouchie	Wanda Seiler
Vikki Day	Kati Seymour
Jason Harris	Judy Struck
Robert Kean	Kayla Tinker
Grady Kickul	Lex Werdel
Lisa Lunstra	Ted Williams
Michael McRoden	Valary Wysuph
David Nissen	

Members Absent

Deborah Barnett	Sharon Sonnenschein
Corey Blachford	Isabel Trobaugh
Cindy Roan Eagle	

Others Present

Edith Arneson	Nathan Miller
Beth Henrichsen	Arlene Poncelet

INTRODUCTORY REMARKS

Chairperson Deborah Bouchie called the meeting to order. Everyone introduced themselves and their reason for involvement with the Council.

APPROVAL OF AGENDA & MINUTES

Robert Kean moved, seconded by David Scott to approve the agenda. Motion carried.

Judy Struck moved, seconded by Ted Williams, to approve the minutes from the following meetings: Council meeting held on September 22 & 23, 2003; Executive Committee meeting held on September 21, 2003; Executive Committee meeting held on November 20, 2003; and the Executive Committee meeting held on January 15, 2004. Motion carried.

Arlene discussed the action taken by the Executive Committee on November 20, 2003. The Committee (1) approved \$7,522 of additional funding for the College of Direct Support grant; (2) approved the VOICE budget after the requested changes to \$85,840.02; (3) approved \$12,000 for interpreter costs for Partners in Policymaking. Grady Kickul provided clarification that the interpreter costs shown for the Division of Rehabilitation Services (DRS) interpreter will not be billed to the Council but will be provided by DRS. Robert Kean expressed his appreciation for the DRS contribution to the interpreter costs and Council members echoed that appreciation. A further note is that the \$12,000 is only for interpreters and funds that are not needed for interpreter costs would not be used for other Partner expenses.

There was some discussion here, as some members thought the Policy on Role & Authority of the Executive Committee amendment had been approved. This amendment said the Executive Committee could not approve more than \$5,000 for projects. It was later pointed out that this policy had not been approved. Jason Harris moved, seconded by Grady Kickul, to ratify the actions of the Executive Committee. Motion carried

One other topic from the Executive Committee meeting on November 20, 2003 was brought to the full Council for discussion. This is the additional costs to complete the Criminal Justice/Human Services Handbook revisions. The original contract for this was \$3,000. The total cost billed to the Council was \$4,188.23. Jason Harris motioned, seconded by Robert Kean to pay Ms. Van Soest the \$3,000 contract amount. Motion carried. If Ms. Van Soest wants to pursue payment for the remaining \$1,188.23, the Council agreed that

she can provide the Council with validation for the additional costs and a request for the remaining dollars.

Arlene discussed the action taken by the Executive Committee on January 15, 2004. The Committee (1) recommended presentation to the full Council of proposal for the “2004 Caregiver’s Conference”; (2) recommended no presentation of the proposal for “SD Grassroots Summit on Community Support Options - Western Region”; and (3) recommended expenditure of funds for DD Awareness Month (\$450). Kati Seymour motioned, seconded by David Scott, to approve these actions. Motion carried.

POLICY ON ROLE & AUTHORITY OF THE EXECUTIVE COMMITTEE

There was much discussion regarding this topic. Questions were raised - how much power do we give the Executive Committee? can they approve new projects? or only additions to old projects? can authority be delegated to the Executive Committee to obligate funds?

It was suggested that the Executive Committee only be able to move on “old” projects for legitimate requests. It was also suggested that all actions taken by the Executive Committee be ratified by the full Council before approval is given. This discussion was tabled due to a grant presentation. Later in the meeting, the discussion continued as to the definition of “new” project. A motion was made by Jason Harris, seconded by Kati Seymour, to approve the Policy as presented. Motion carried. Nay votes by Michael McRoden and David Scott.

GRANT APPLICATION - 2004 CAREGIVERS CONFERENCE

Easter Seals staff, Georganne Sorenson (in person) and Lynda Muller (via teleconference), presented the “2004 Caregivers Conference” proposal to the Council. The goals of this conference are to provide information and resources, opportunities for networking and to give respite to the caregiver. Council members discussed the agenda and the relevance of the conference to people with developmental

disabilities. The consensus was that the project lacked a disability focus and was not progressing in a forward motion.

Travis Arneson motioned, seconded by Lisa Lunstra, to deny funding for the proposal entitled “2004 Caregivers Conference”. Motion carried. It was also decided that families caring for individuals with developmental disabilities can still apply directly to the Council for funding to attend this conference.

GRANT APPLICATION - 2004 YOUTH LEADERSHIP FORUM AND 2004 YOUTH LEADERS OF SOUTH DAKOTA

Barb Rohrbach, Transition Services Liaison Project/BHSSC, presented this proposal to the Council. The goals of this project are provide an intensive forum which emphasizes leadership, diversity, independence, and personal and career goal-setting for young people with disabilities and to motivate delegates to become active in their communities. Council members were invited to attend the YLF Luncheon on Wednesday, June 9, in Vermillion.

Kati Seymour spoke to the group about the Youth Leaders of SD activity. This was held January 26, 2004. Twenty-seven individuals participated. Six of them had disabilities. They met in Pierre and were able to discuss issues with legislators at a Legislative Reception. Lt. Governor Daugaard spoke briefly with the group at the Capitol.

Wanda Seiler motioned, seconded by Valary Wysuph to approve \$10,000 of federal funds for the proposal entitled “2004 Youth Leadership Forum and 2004 Youth Leaders of South Dakota”. Wanda amended her motion approve with a corrected budget. Robert Kean seconded the amended motion. Grady Kickul, Kati Seymour and Judy Struck abstained. Motion carried. Errors were noted in the budget. Because the errors do not change the amount of Council funding, it was requested that a corrected budget be provided to the Council office prior to any grant agreement being completed.

GRANT APPLICATION - DARE TO DREAM CONFERENCE 2004: THE POSSIBILITIES!

Collette Wagoner (in person) and Nate Anderson (via teleconference), representing the SD Coalition of Citizens with Disabilities and Children's Care Hospital & School, presented this proposal to the Council. A video of the 2002 Dare to Dream Conference was shown. A suggestion was made that the evaluation form be reorganized to have a space for each keynote speaker, so each keynote can be evaluated.

David Nissen motioned, seconded by Kati Seymour, to approve \$12,500 of federal funds for the proposal entitled "Dare to Dream: The Possibilities!" Wanda Seiler and Judy Struck abstained. Motion carried.

DIRECTOR'S REPORT

Arlene shared that she attended the National Association of Councils on Developmental Disabilities (NACDD) Fall Conference in Utah in November. There were many great sessions and the materials that she brought back are available to look at and if anyone wants copies on a particular topic, just let her know. Anyone interested in being an officer for the national association should complete a personal information sheet and submit it to NACDD by April 16, 2004. Forms are available from Arlene. NACDD is offering technical assistance to every state. If there is something the Council would like to receive technical assistance on, let Arlene know, and she will arrange it.

The Administration on Developmental Disabilities' Commissioner's Forum that is usually held in the spring will probably be held in the fall of 2004 instead.

At an earlier meeting, the Council discussed possibly becoming a member of the SD Alliance for Children. The Council would join as a Resource Partner. The Council decided not to make a decision until the group heard from Sharon Sonnenschein, who is the Council's representative from the Department of Social Services. Arlene

contacted Sharon and she responded that a Resource Partner membership would be appropriate for the Council.

GRANT APPLICATION - PROVIDING INFORMATION & RESOURCES TO SOUTH DAKOTA

Heather Stettnichs, Center for Disabilities, presented to the group via teleconference. The goal of this project is to provide developmental disabilities awareness, information and resources to people in South Dakota and maintain the Center for Disabilities' information and resource collection. Handouts were provided that showed a trend towards less information being asked for via mail. Another report showed that access via the website has increased. People are accessing information by calling the toll-free number.

Jason Harris moved, seconded by Kati Seymour, to approve \$12,500 of federal funds for the proposal entitled "Providing Information and Resources to South Dakota". Judy Struck abstained. Motion carried.

GRANT APPLICATION - NATIVE AMERICAN DISABILITY SUMMIT 2004

Marla Bull Bear, Native American Advocacy Project, presented to the group via teleconference. The goal of this years conference is to provide training/education specific to addressing violence against Native Americans with disabilities. Council discussion included the need for participation by tribal leaders and finding ways to encourage that to happen. A revised budget narrative was requested.

Travis Arneson motioned, seconded by Kati Seymour, to deny federal funds for the proposal entitled "Native American Disability Summit 2004". Motion failed.

Jason Harris motioned, seconded by David Nissen to approve \$6,000 of federal funds for the proposal entitled "Native American Disability Summit 2004". It was requested that Arlene work with the applicant to ensure that future applications include specific information such as

objectives with timelines, explanation of evaluation components, letters of support, and information on the previous year's conference. The Council also recommended that the Council funds only be used to fund stipends for people with developmental disabilities. Motion carried. Nay vote by Travis Arneson.

REQUESTS FOR FUNDING (RFF)

Leadership Development for Adults with Developmental Disabilities

Arlene reviewed the draft Request for Funding in this area. This request is open to interested agencies, individuals and organizations. Arlene reviewed the purpose section that contains some very specific outcomes that would be expected of the grantee. Travis Arneson motioned, seconded by Kati Seymour, to issue the Request for Funding for Leadership Development for Adults with Developmental Disabilities as written. Motion carried.

In-Service Training for ATC Staff

This request is non-competitive and issued only to the SD Association of Community Based Services (SDACBS). Arlene stated that if there is a particular training topic that the Council wants to see provided through the grant, now is the time to include that as a requirement. Jason Harris motioned, seconded by David Nissen, to issue the Request for Funding for In-Service Training for ATC Staff as written. Motion carried. Some suggestions for possible training topics that were recommended were leisure/recreation, services for adults with FAS and retirement services for adults with developmental disabilities.

Dental Services

Arlene received a phone call from Paul Knecht with the SD Dental Association. He wanted to know if the Council would accept a proposal that would utilize Council funds for additional staff time to recruit more dentists to the existing two programs that focus on access for patients with developmental disabilities. These programs are Donated Dental Services and Give Kids a Smile. The request would probably be less than \$5,000. By consensus, the Council agreed that it would accept a proposal, as long as it doesn't duplicate

the summer intern project already approved for funding by the Council.

BUDGET

Arlene reported to the Council that all of FFY03 federal funds have all been obligated. Approximately \$213,295 of federal funds remains for FFY04. The final budget for FFY04 has recently been passed by Congress.

Valary Wysuph motioned, seconded by Ted Williams, to allow \$5,000 for Arlene to use for travel assistance for individuals and their family members to attend workshops and conferences.

STATE AGENCY & DD NETWORK UPDATES

Division of Rehabilitation Services (DRS) - Grady Kickul, Director, provided information and statistics related to the number of people served. DRS has 12 offices around the state. They serve approximately 6,000 individuals per year. Of those 6,000, about 1,000 go into jobs and careers of their choice each year. DRS is a federally funded program with 20% state match. It funds independent living centers (4 in SD) around the state. These independent living centers serve approximately 1000 people.

Disability Determination Services within DRS processes approximately 10,000 disability determinations per year for the Social Security Administration. South Dakota is in the top 5 states in the nation for approvals. SD also has the highest rating in the nation for people going off benefits. The 2000 US Census included information on disabilities for the first time. This information showed that SD is 2nd in the nation to have people with disabilities in the work force (64%).

Other DRS services include telecommunication relay services (phone system for individuals who are deaf or hard of hearing) and personal assistant services. Personal assistant services can be provided at home or in the work place.

The Freedom to Work project was successful in having the Medicaid State Plan amended to have Personal Assistance Services extended to the workplace (as of January 1, 2004). This project will again be setting up Benefits Workshops for individuals with disabilities so they can better understand how Social Security benefits are affected when someone returns to work. Many people are not aware that when they go back to work, they can go off SSI but still get Medicaid insurance coverage. DRS is aware of 50 people who attended these workshops in the past, found employment, and were able to keep their Medicaid benefits. The focus this year will be for transition-age students and people with disabilities in reservation areas.

Work World is a new tool being developed for DRS. It allows individuals to plug in their benefits and it will calculate how their benefits will be impacted when they go back to work. This program will be tailored to SD, so it will include all benefits available in SD. It will be accessible via the web.

SD Developmental Center - Ted Williams, Director, shared information on the programs at SDDC. There are currently 171 individuals being served at SDDC. Three programs serve these individuals. Program 1 (Adult Care Treatment Program) houses adult males with DD and significant behaviors. Program 2 (Turtle Creek Youth Program) works with youth with developmental disabilities. Program 3 (Adult Program) works with individuals who have multiple disabilities. Today, 99.4% of the individuals at SDDC have co-occurring mental health disability.

SDDC will be utilizing the College of Direct Support to train staff. This will be open as an option to staff to get more training. The Bureau of Personnel has changed the position names to - Direct Support Professional, Direct Support Professional/Counselor, etc. There are incentives for SDDC staff who complete the College of Direct Support training.

SDDC is a Title XIX funded facility. It receives 2/3 federal funding and 1/3 state funding. Recently, Centers for Medicaid and Medicare Services (CMS) reviewed SDDC. SDDC met all criteria except for one specific tag addressing the need for active treatment. Initially 70 individuals were identified as “not being in need of active treatment”, therefore not eligible for Federal Financial Participation in Medicaid. However, those numbers have been lowered to less than 50. Ted is a member of the National Association of State Directors of Developmental Disabilities Services Workgroup that is working on this issue. The Workgroup is made up of directors from around the country and doesn’t agree with CMS’s definition of active treatment. Therefore, the workgroup is trying to propose different survey guidelines for reviews.

Department of Health - Kayla Tinker gave an overview of her division, Family Health. The Division of Family Health coordinates a variety of maternal and child health services, nutrition programs, all adolescent health, perinatal health, suicide prevention, abstinence, newborn hearing and newborn metabolic screenings. One of these programs is WIC (Women, Infant & Children). These services are delivered at Community Health Services and Public Health Alliance offices. Reproductive health services are available at Family Planning Clinics. Care coordination and outreach pediatric specialty clinics are available at Children’s Special Health Services sites. This division also distributes the Bright Start information, consumer publications and maternal and child health fact sheets.

SD Advocacy Services (SDAS) - Robert Kean, Executive Director, talked to the group about SDAS activities and programs. The agency’s mission is to protect and advocate the rights of South Dakotans with disabilities through legal, administrative, and other appropriate remedies. Last year, SDAS had contact with 9100 individuals in SD in providing services through information and referral responses, trainings and representation. A recent additional program to the agency, Protection and Advocacy Vote Act (PAVA) is working on voting related issues including assistance at the polls and voting area accessible. Voting is a key right and very important for all

citizens and is getting a lot of attention at the national level. SDAS staff members have been working with the state Secretary of State's Office which is the designated agency in South Dakota that is implementing the Help America Vote Act.

SDAS is sponsoring training on April 15, 2004 called "Your Place or Mine?" This is a free training designed to assist people in developing "affordable housing" and home ownership alternatives in the communities of their choice. The training is being conducted at the Radisson Encore in Sioux Falls, SD. This is an opportunity for individuals to learn the "tricks of the trade" from those who have actually created some of the best resources of this kind in the nation. While free, seating is limited and reservations are required. Please contact Sandy Hook at 1-800-658-4782 for reservation information.

Center for Disabilities - Judy Struck, Director, distributed handouts produced by the Center regarding Fetal Alcohol Spectrum Disorder (FASD). Judy reviewed the information obtained from the 4-State FAS Consortium activities and encouraged Council members to contact Center staff if they have any questions. The Center for Disabilities has established a FASD clinic. Clinics are held two times each month. They test numerous people, but do not necessarily diagnose all with FASD. They currently have a waiting list of people for the clinics.

FUNDING FOR TRAVEL ASSISTANCE

Arlene let the Council know that the \$5,000 allocated for travel assistance for in-state workshops and conferences has been expended for this year. Valary Wysuph motioned, seconded by Ted Williams, to authorize \$5,000 for continuation of this activity. Motion carried.

LEGISLATIVE UPDATE

Arlene and Robert Kean discussed a few bills pertinent to the Council that are currently before the State Legislature. Council members were encouraged to use the Legislative Research Council's website to

check on legislation that is before the State Legislature. Shelly Pfaff, SD Coalition of Citizens with Disabilities, tracks legislation that impacts people with disabilities and maintains an email list where anyone can sign up to receive updates.

NEXT MEETING DATE & PLACE

The Council tentatively set the next meeting date for Friday, April 16, 2004 in Sioux Falls.

ADJOURNMENT

Meeting adjourned at 3:10 p.m.

Respectfully submitted,

Beth Henrichsen & Arlene Poncelet